Application form for online access to the practice online services

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| --- | --- |
| Surname | Date of birth |
| First name |
| AddressPostcode |
| Email address |
| Telephone number | Mobile number |
| I wish to have access to the following online services (please tick all that apply): |
| 1. Booking appointments | □ |
| 2. Requesting repeat prescriptions | □ |
| 3. Accessing my full medical record (includes test results, allergies, immunisations, problems, consultations, documents, diagnoses & referrals) | □ |
| I wish to access my medical record online and understand and agree with each statement (tick) |
| 1. I have read and understood the information leaflet provided by the practice and agree to follow the instructions I am given by my GP practice for access to my electronic health record **(leaflet available on the online services page of the practice website)**
 | □ |
| 2. I will be responsible for the security of the information that I see or download | □ |
| 3. If I choose to share my information with anyone else, this is at my own risk | □ |
| 4. If I suspect that my account has been accessed by someone without my agreement, I will contact the practice as soon as possible | □ |
| 5. If I see information in my record that is not about me or is inaccurate, I will log out immediately and contact the practice as soon as possible |  □ |
| 6. If I think that I may come under pressure to give access to someone else unwillingly I will contact the practice as soon as possible.  |  □ |
| Signature | Date |
| For practice use only |  |
| Patient NHS number | Practice computer ID number |
| Identity verified by (initials)Date | Method used | Vouching □Vouching with information in record □Photo ID and proof of residence □ |
| Documentary evidence provided |  |
| Authorised by | Date |
| Date account created |
| Date login credentials emailed/given |
| Level of record access enabled Detailed Coded Record □ Full Record Access □ All prospective □ All retrospective □Other limited parts□ □  | Notes / explanation |
| Date clinical assurance completed  | Assured by  |
| Reason for refusal if record access is refused after clinical assurance. |